



BAY AREA BUSINESS TRAVEL ASSOCIATION  
ANNUAL GALA & AUCTIONS

Wednesday, December 14, 2016

October 17, 2016

Dear BABTA Supporter,

The Bay Area Business Travel Association (BABTA) hosts an annual charity gala encompassing an evening of great food, drinks, auctions and holiday celebration! The money raised helps fund BABTA's educational programs, which are available to all members. In addition, the organization has once again selected to donate a portion of the proceeds to a local non-profit organization, Bay Area Women's & Children's Center ([www.bawcc.org](http://www.bawcc.org)). Their services include career counseling, a clothes closet for interview wardrobes, after-school recreation center and the first community built elementary school in the Tenderloin neighborhood area.

We want to give you the first opportunity to support our effort. We would be honored to feature your company as a contributor to this year's Holiday Celebration & Reception. We are seeking donations for the event's activities, including the auctions and prize drawing.

In the past, some of our supporters contributed the following items: *airline tickets, hotel accommodations, ground transportation, fine dining, theater and/or sports events tickets, spa treatments, gift baskets, vacation packages and more.* We welcome creative and fun items you may be able to donate.

By participating in this event, you will receive recognition at the Gala, exposure on our website, visibility through our promotional efforts and mentions on our regularly scheduled social media posts which will be seen on our LinkedIn, Twitter and Facebook pages. If your donation retail value equals \$1,750 or more BABTA will extend one (1) complimentary ticket to the 2016 Holiday Gala.

The event occurs in San Francisco at the **Fairmont San Francisco on Wednesday, December 14, 2016** and is certain to generate a lot of excitement from all of our attendees. Please join us in giving back to our community.

All donations must be received by no later than **Friday, December 6, 2016** in order to be included in the online and paper catalogue as well as the evening's program. Please send your donation to the address below. If you are not able to do so, please notify us at [galacommittee@babta.org](mailto:galacommittee@babta.org) as soon as possible for other options.

**Via Regular Mail**

BABTA  
c/o Elaine Sledge  
Post Office Box 1794  
Fair Oaks, CA 95628  
Phone: 916-234-9329

**Via Fed Ex or UPS**

BABTA  
c/o Elaine Sledge  
4307 Illinois Avenue  
Fair Oaks, CA 95628  
Phone: 916-234-9329

**To receive recognition and be added on our online catalogue, [click here](#) to submit a detailed description of your donation, or copy and paste this link to your browser:**

[http://babta.org/form.php?form\\_id=21&c=1](http://babta.org/form.php?form_id=21&c=1)

Thank you for your willingness to support the efforts of the Bay Area Business Travel Association. If you have any questions, please email the BABTA Gala Donations Committee at [galacommittee@babta.org](mailto:galacommittee@babta.org).

We hope you can help make this the most prosperous event in BABTA's history!

Sincerely,

Jenny Sabine & Lindsey Berg  
Donations Committee Co-Chairs